**Proposal for New Minor**

**Camden College of Arts and Science**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Department: |  |
| Minor Title: |  |
| Date when program will begin(month and year): |  |

\*Note: If your existing minor proposal already addresses topics below, you can attach it (with labels pointing to the relevant text) in lieu of filling out the boxes below.

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**1)Objectives**

**Briefly summarize the program and indicate its objectives, e.g., the nature and focus of the program, the knowledge and skills students will acquire.**

**2) Learning Outcomes**

**Provide a statement of student learning outcomes: the knowledge, skills, and competencies that students are expected to exhibit upon successful completion of this minor. *(These may overlap with departmental learning outcomes for related majors.)***

**How will the program/department assess learning outcomes? (*This may overlap with program/department assessment plans.)***

**3) Need**

**Provide justification of the need for this minor. (*This justification could include alignment with institutional priorities, student demand, labor market need, preparation for existing graduate programs, or other things.)***

**4) Students**

**Provide an estimate of how many students are likely to complete the minor.**

**In what major programs/departments are students who complete this minor likely to be?**

**5) Relationship to other programs at Rutgers-Camden**

**In what other programs/departments, besides the home program/department, will students take courses for this minor? (Include CCAS as well as other units.)**

**In what ways might this minor affect other programs/departments in CCAS or other units at Rutgers-Camden?**

**6) Program Resources.**

**a) What new resources will this minor require? (For example, will it require new teaching resources, materials or equipment?)**

**b) If new resources are required, provide a justification for those resources. Justifications could include things like projected enrollment increases or meeting institutional priorities.**

**7) Minor Requirements.**

**Provide an outline of the curriculum, including a list of the proposed courses (course titles with course numbers, not course descriptions) and credits per course. Indicate the total number of credits in the minor.**

**If requirements differ students majoring in a particular subject, include a description of those differences (e.g., students majoring in X and minoring in Y will be able to double count Z credits.)**

**8) Context.**

**Briefly describe the reference points or benchmarking done to create this minor proposal. For example, what internal or external minors or programs did you reference while creating your proposal? What internal or external colleagues provided feedback?**