**Faculty Email to Inform Student of Allegation if Faculty Member is Not Adjudicating**

Date:

Student Name:

Student RUID:

Course name, number, and semester:

Dear **[student’s name]**,

The work you submitted on your recent **[quiz, paper, report]** has raised a question about a possible **[Level 1 or 2]** violation of the Academic Integrity Policy. The violation that is alleged is **[plagiarism, cheating, etc.].** It is a serious matter and requires a response from you.

Ihave referred this matter to the Academic Integrity Facilitator. The Academic Integrity Coordinator will contact you directly. You will need to respond to that person directly.

The university encourages you to enlist the assistance of a Campus Advisor to help you through this process. [Campus Advisors](https://deanofstudents.camden.rutgers.edu/campusadvisor) are members of the university community trained to assist students in navigating the disciplinary process. If you would like the assistance of an advisor, visit this link.

Here is the link to your [Rights and Responsibilities](https://deanofstudents.camden.rutgers.edu/rights) during a disciplinary process.

Until this matter is adjudicated, you are not permitted to withdraw from the course without written permission from the dean.

You can find the Academic Integrity Policy online at <http://academicintegrity.rutgers.edu>.

Sincerely,

**[Faculty name and signature]**